

Steps for EPC Application Process



Does your building have an EPC?

If NO, follow the steps below to start your EPC application process

Target Audience

- **Building Owner**
- **Accounting Officer**
- **SANAS Accredited Inspection Bodies**
- **Any authorised third party**

NOTE

You have completed the EPC process. Repeat the process every 5 years

Step 1

Building owner/accounting officer must collect all necessary data to conduct an EPC assessment

Step 2

Appoint a SANAS accredited inspection body who will conduct an Energy Performance Assessment on your building/s in accordance to SANS 1544:2014

Step 3

The SANAS accredited inspection body will submit all required data to SANEDI, for the request of unique EPC number/s

Step 4

SANEDI will verify the datasets and issue a unique EPC number to the SANAS accredited inspection body

Step 5

The SANAS accredited inspection body will issue the EPC/s to the building owner/ accounting officer

Step 6

The building owner/accounting officer must display the EPC/s accordingly and submit a certified copy of EPC within 3 months from date of issue

Step 7

DMRE appoints and commission random annual spot-check compliance audits and monitor the display of EPCs

Step 8

SANEDI sends an initial renewal reminder after 3 years and final reminder after 4 years to building owner/accounting officer



mineral resources & energy

Department:
Mineral Resources and Energy
REPUBLIC OF SOUTH AFRICA



sanedi
South African National Energy
Development Institute.

