

To all Bidders.

PROCUREMENT

Bid 082019: COACHING AND MENTORING, EFFECTIVE LEADING, TIME MANAGEMENT AND PROFESSIONAL REPORT WRITING TRAINING - Errata 2

Please note that the 4th Criteria evaluation criteria has been amended

1. Evaluation Criteria

1.	<p>The evaluation criteria that are to be scored and the maximum score assigned to each of such criteria are as follows:</p>		
	Technical Criteria	Scoring Guideline 1-10	Weight
	<p>1. CV of the presenter(s) attached, and the presenter has at least 5 years of subject matter experience.</p>	<p>a. 5 years or more experience = 10 b. 2-4 years experience = 5 c. 1 year experience = 1</p>	20%
	<p>2. Contents of the proposal cover, as a minimum,</p> <ul style="list-style-type: none"> • Learning outcomes. • Nature of assessment • Course duration • In-house/ location based • Nature of award • Practical demonstrations and simulations 	<p>a. Excellent course outline = 10 b. Average course outline = 5 c. Poor course outline = 1</p>	30%



	<ul style="list-style-type: none"> Use of visual aids and other media 		
	3. Three reference letters detailing previous training provided for the items listed on the scope of work	a. 3 written reference = 10 b. 2 written reference = 5 c. 1 written reference = 1	20%
	4. Accreditation of the service provider or presenter by a professional body (e.g. SABPP, COMENSA, ICF etc.)	Proof of registration with the professional body SABPP MHRP (Master) = 10 CHRP (Chartered) = 8 HRP (Professional) = 5 HRA (Associate) = 3 HRT (Technician) = 1	15%
	5. Accreditation of the training course by with the relevant SETA.	Yes = 10 No = 0	15%
	Technical Threshold		70
	Total		100

Regards,
SANEDI Procurement