South African National Energy Development Institute

REQUEST FOR QUOTATIONS FOR WESTERN CAPE REFERENCE BUILDINGS' REPAIR COOL SURFACES PROJECT

Closing date: **27 November 2025**

Time: **11:00**

Submission format: Electronic submission to quotes.procurement@sanedi.org.za

Name of the respondent:……

Late bids will not be accepted for consideration.

Disclaimer:

- **SANEDI has not appointed external consultants to liaise with bidders on any matter. All queries regarding this bid must be submitted in writing to the Supply Chain Management Unit of SANEDI.**

- **SANEDI issues this invitation for bids in good faith; however, it reserves the right to:**
    - **Appoint more than one service provider, if required.**
    - **Cancel or delay the selection process at any time, without explanation.**
    - **Not select any of the respondents to this bid invitation, without explanation.**
    - **Exclude certain services, without explanation.**
- **SANEDI has zero tolerance for fraudulent or corrupt activities.**
- **Any attempt by SANEDI employees to solicit bribes from bidders is unlawful and must be reported immediately.**
- **If a bribe is paid, SANEDI will not be liable for any financial loss, as no SANEDI employee or committee member may request payment to influence a bid outcome.**
- **Fraud, bribery, and corruption are unlawful, and SANEDI will disqualify any bidder found to be involved from further consideration in the tender process.**
- **A contract will only be valid once reduced to writing and signed by the designated responsible person of both parties. At SANEDI, this is the Chief Executive Officer or his/her duly authorised delegate.**

BID DETAILS

Bid Title	REQUEST FOR QUOTATIONS FOR WC Reference Buildings' Repair Cool Surfaces Project
Procurement Reference Number	**3025b**
Date of TENDER	**13 November 2025**
Non-Compulsory Briefing Session	**N/A**
Date of Tender CLOSING	**27 November 2025 at 11:00am**

CONTACT INFORMATION

Any enquiries regarding the bidding procedure may be directed to:

Supply Chain Management
Telephone: 011 038 4300
E-mail: **enquiries.procurement@sanedi.org.za**

BIDDER'S DETAILS

NAME OF BIDDER ……

POSTAL ADDRESS ……

STREET ADDRESS ……

CONTACT PERSON ……

TELEPHONE NUMBER Code …… Number ……..

CELL PHONE NUMBER Code …… Number ……

FACSIMILE NUMBER Code …… .Number ……

E-MAIL ADDRESS ……

Signature of Bidder …….. Date ……..

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1. Notice And Invitation to Submit Proposals

The SOUTH AFRICAN NATIONAL ENERGY DEVELOPMENT INSTITUTE invites suitably qualified and experienced service providers to submit priced proposals for the supply of goods and services as indicated in the Scope of Works herein.

SANEDI is a research and development entity established as a juristic person in terms of the Energy Act, Act 34 of 2008. SANEDI' key focus areas are research and development into new energy technologies and energy efficiency.

Respondents must comply with the terms and conditions as specified in this Bid Document either in their singular capacity or as part of a Joint Venture or consortium.

Potentially emerging enterprises and SMME's who satisfy criteria stated in the Submission Data may submit proposals

Only respondents who submit fully completed priced proposals incorporating all Returnable Schedules duly complete and signed will be eligible to have their submissions evaluated

Queries relating to the issue of these documents may be addressed to

Supply Chain Management

Telephone: 011 038 4300

E-Mail: **enquiries.procurement@sanedi.org.za**

The closing time for receipt of Proposals is at:

11h00 on Tuesday the 18 November 2025

2. Submission Data – Specific Conditions of Contract.

1.	**The Employer** The Employer is SANEDI and is referred to as the CLIENT or EMPLOYER.
2.	Composition of Bid Document The Call for Proposals, the price quotation and the Enterprises responding submission documents forms part of a BID DOCUMENT and may be referred to such further herein. The documents associated with the calling for Proposals issued by the employer comprise: Submission Criteria • Notice and Invitation to Submit a Quotation • Submission Data – Specific Conditions of Contract • Evaluation Criteria and Scoring • Central Supplier Database (CSD) summary report Returnable Schedules • Technical Proposal & Methodology Statements • Specific Goals Declaration • Declaration of Interest • Certificate of Acceptance – General Conditions of Contract • Certificate of Attendance – Tender Clarification Meeting • Pricing Schedule / Schedule of Rates • Form of Tender ***NB: BIDDER MUST SUBMIT PROOF OF REGISTRATION WITH THE CONSTRUCTION INDUSTRY DEVELOPMENT BOARD IN AN APPROPRIATE CONTRACTOR GRADING DESIGNATION; (SUBMIT REGISTRATION NUMBER OR PROOF OF REGISTRATION APPLICATION)*** **Only respondents who submit fully completed Proposals incorporating all Returnable Schedules duly complete and signed will be eligible to have their submissions evaluated**
3.	**Bid Clarification Meeting** Address for Non-Compulsory Briefing Below: **N/A**

4.	**ELECTRONIC RETURN OF SUBMISSIONS AND NO MANUAL SUBMISSION WILL BE ACCEPTED.** Submissions / Bid Documents may be returned to the CLIENT by means of Electronic Submissions via E-Mail. The Submission E-Mail address designated is **quotes.procurement@sanedi.org.za** The Bidder shall ensure that the Bid Documents Returnable Schedules together with all Statutory Returns are duly completed, signed and scanned and uploaded to the designated E-mail address in a lock PDF format file. Documents transmitted in an editable format will be regarded as non-returns and may render the submission unresponsive. Telephonic, telegraphic, telex, facsimile submissions offers will not be accepted. The size limits for SANEDI Email is **20 MB.** Bidders may submit more than one E-mail.
5.	The closing time for submissions is as stated in the Notice and Invitation to Submit a Proposal Quotation, in the manner specified is **Closing date: Tuesday, 18 November 2025 at 11h00** NO Late submissions, or submissions not deposited in the designated e-mail address will be considered, and it is incumbent on the Bidder to ensure that their submission together with all supporting documentation is in the designated e-mail address before the closing Time and date specified.
6.	The Bidder holds SANEDI harmless and indemnifies SANEDI in the event of any failure that prevents or delays the bid submission from being in the designated Tender Box/email address at the time of Bid Closure. Bidders are prohibited from using SANEDI Staff acting as their couriers, agents or delivery mediums to deposit bids in the tender box, and the bidder acknowledges that the use of SANEDI staff in this way will immediately disqualify their tender submission. It is the sole responsibility of the bidder to ensure that the documents submitted via PDF format are not corrupt and that any corrupt documents received by the closing date will be automatically excluded from being evaluated.
7.	**Information and data to be completed in all respects** Accept that Bid offers, which do not provide all the data or information requested completely and in the form required, may be regarded by the Employer as non-responsive. Accept that the Employer shall not assume any responsibility for the misplacement or Premature opening of the tender offer if the Bid is not submitted in the required format and clearly marked with the bid reference and placed in the designated tender box before bid closing.

8.	SANEDI reserves the right to rotate suppliers according to SANEDI's rotation policy.
9.	SANEDI reserves the right to independently verify Information that is submitted by the bidder.
10.	Bidders are prohibited and will be disqualified if they share resources amongst themselves for the same tender e.g. the proposed team member of company "A" is also a team member of company "B".

3. Scope Of Works/Technical Specifications

3.1 BACKGROUND

SANEDI Cool Surfaces sub-programme responds to South Africa's need for energy passive, low cost, low maintenance cooling technology for buildings. The cool coating reflects solar radiation and prevents heat absorption. Cool surfaces reduce the energy required for cooling significantly and decreases grid electricity demand when used on a large-scale but do not address extreme cold weather events. Insulation is complimentary to Cool Surfaces, being an energy-passive, thermal-control technology that addresses heat gain while insulation addresses heat loss better.

The goal of original project: The collaborative cool surfaces and Insulation project confirmed the individual impact of the two technologies regarding their typical performances on buildings and compared their combined impact that strengthens efficacy. To conclude project implementation, the buildings used for reference during the study need to be completed – using the same quality of materials and labour to match the results achieved in buildings completed in phase one.

3.2 Project Aim and Objective

Six reference buildings in Masonwabe require completion. These are 2 buildings with no interventions at all, 2 with only cool coatings and 2 with only insulation. In addition, monitoring instruments that had been installed in these reference buildings have been removed, leaving slight damage to the plaster. SANEDI seeks a contractor to supply the materials to complete the insulation and cool reflective coating interventions and repair damages caused by the decommissioning of the monitoring instruments.

3.3 Scope of Works

Participation in this bid requires a minimum CIDB registered Grading is 1GB or higher. The Scope of Works for Completion of WC Reference Buildings Project requires a turnkey company to provide the following goods and services:

3.3.1 Assessment and Planning (2 weeks = 10 working days)

Deliverable 1: Produce an assessment and planning Report. Conduct a project site assessment to analyse the 6 buildings' current condition. The assessment report must include the following:

a. Identify obstacles that will affect the installation and performance of the insulation and cool coating paint, e.g. repairs.

b. Determine required number of labourers.

c. Verify the surface area to be insulated and those to be cool coated. Map the addresses for intervention.

d. Bill of Quantities including all components required for coating application.

e. Identify the total quantity of coating and primer required (in litres per square meter) to coat verified roof surface area.

f. Identify the total quantity of insulation required (m2) to insulate the roof.

g. Detail activities required prior to Preparation of the roof.

h. Draft a Project Plan from inception to commissioning.

3.3.2 Specialised, specified paint and insulation product supply (2 weeks = 10 working days

Deliverable 2: Procure materials & equipment and secure on site.
Procurement must include the follow:

a. Vendors with products from non-SACSA/ non-TIPSASA manufacturers must submit verified laboratory certificates.
b. Develop a risk assessment plan that includes securing the project site equipment and materials.
c. Deliver and secure the cool surface paint to the project site within 20 working days post project inception. d. Manufacturer to provide written recommendations for optimal application of product.
e. Clear calculations of Bill of Quantities: Include costs of all equipment and coating.
f. Products to be priced i. per litre for primer and coating materials, and ii. per m2 for XPS insulation board. g. All increases in costs after submission of quote will be for the vendor's account.

3.3.3 Resourcing and Project Management (2 weeks = 10 working days

Deliverable 3: Manage labour and implementation progress. The successful bidder must:

a. Recruit some of the previously trained labourers from the community as part of the labour force.

b. Provide a risk management plan for safety of labourers.

c. Provide project cost breakdown for each project deliverable (submitted with bid application)

d. Develop work breakdown for the duration of the project.

e. Attend Steering Committee progress meeting and provide project feedback.

3.3.4 Operations: Cool Coating Application and Insulation Installation (2 weeks = 10 working days) Deliverable 4: Submit Project final report which includes methodology, challenges, lessons learnt and results.

The service provider must

a. Provide personal protective equipment for labourers.

b. Provide oversight of labour to ensure smooth roll out of project.

c. Compile and submit a detailed Project Record Keeping File of all relevant information including disciplinary action taken.

d. Close out report.

3.4 Project Duration

The project duration is 2 months. (40 working days)

3.5 Project Site

Masonwabe Informal Settlement – Gugulethu, Western Cape (6 buildings at 26m2 area of roofing each.)

3.6 . Mandatory qualifications for inclusion in the bid otherwise submission will be immediately disqualified.

Bid participation requires ALL the following be met before bid can progress to evaluation.		
Minimum mandatory qualifications	**YES**	**NO**
5.1. A National Treasury and /or CiDB certification number that may be tracked to database.	**Y**	**N**
5.2. A minimum CIDB registered Grading of 1GB or higher.	**Y**	**N**
5.2. All required company registration documents submitted are current: Tax, COIDA letter, BEE etc.	**Y**	**N**
5.3. Only specified cool reflective paint & XPS insulation is to be procured to match completed project.		
5.3.1. Cool reflective paint to be procured from manufacturers/ distributors with SACSA membership. (South African Cool Surfaces Association). Non-SACSA members must submit traceable laboratory certificates must accompany bid submission.	**Y**	**N**

The Laboratory Certificate of Product Performance must achieve the minimum or greater values for the following:

USA Standard	SA Standard	Description	Efficacy
ASTM C1549,	SANS 1982	Standard Test Method for determination of Solar Reflectance (SR) near ambient temperature using a portable solar reflectometer	SR > 0,75
ASTM C 1371	SANS 1789	Standard Test Method for determination of Emittance of materials near room temperature using portable emissometre.	TE > 0,75
ASTM E 1980	SANS 1980	Solar Reflectance Index (SRI) calculates SR & TE in a single value expressed between 1 and 100, with particularly cool materials exceeding 100.	SRI > 75%

5.3.2. Insulation (XPS) Extruded Polystyrene to be procured from manufacturers/ distributors with TIPSASA membership (Thermal Insulation Products abd Systems Association South Africa). Non-TIPSASA members must submit traceable laboratory certificates with bid submission.	**Y**	**N**

Product Performance Laboratory Certificate of XPS must achieve the minimum or greater values for the following:

Test Method	Description	Efficacy
SWJM 35 & SWJM 50	Test for the growth of mould, yeast and spores	No growth
SANS 8301	Thermal Insulation/ Conductivity	(m^2.K/W) 1,98 thermal resistance
Measurement in mm	Thickness of material insulation board.	Minimum 50mm or thicker
ISO 844; 1978	Compressive Strength 10% Strain	Minimum 160-310 kpa or stronger
SANS 11925	Fire Ignitability:	SANS 428 Fire Retardation Classification B/B1/2/H&V or higher
SANS 53823	Fire Single Burn Item:	

3.6.1 It is estimated that tenderers must have a CIDB contractor grading designation of 1GB or higher.

3.6.2 Only those tenderers who are registered with the CIDB, or are capable of being so prior to the evaluation of submissions, in a contractor grading designation equal to or higher than a contractor grading designation determined in accordance with the sum tendered, or a value determined in accordance with Regulation 25 (1B) or 25(7A) of the Construction Industry Development Regulations, for a 1GB Or higher class of construction work, are eligible to have their tenders
evaluated.

Joint ventures are eligible to submit tenders provided that:

1. every member of the joint venture is registered with the CIDB;

2. the lead partner has a contractor grading designation in the 1GB or higher class of construction
3. work; or not lower than one level below the required grading designation in the class of works construction works under considerations and possess the required recognition status.

4. the combined contractor grading designation calculated in accordance with the Construction Industry Development Regulations is equal to or higher than a contractor grading designation determined in accordance with the sum tendered for a 1GB or higher class of construction work or a value determined in accordance with Regulation 25 (1B) or 25(7A) of the Construction Industry Development Regulations.

3.7 CIDB standard conditions of tender (Annex C) applies to this procurement and is attached to this RFQ.

4. Technical Evaluation Criteria

Criteria	Evidence	Rating	Score 0 - 5	Weight
1. Company experience of two or more years in managing cool paint/ water proofing projects.	Track record of completed projects over 2 or more years	.a >3-years' experience = 4 – 5 b. 3 years' experience = 3 c. 2 years' experience = 2 d. 1 years' experience = 1 e.0-year experience =0		**20%**
2. Company references from satisfied clients over the period in evidence	Dated, reference letters from satisfied client.	a.5 reference letters = 5 b. 4 reference letters = 4 c. 3 reference letters = 3 d. 2 reference letters = 2 e. 1 reference letter = 1 f. No reference letter = 0		**20%**
3. Project Manager's Experience	Evidence of three or more documented, successfully completed cool roofing/ water proofing projects.	a.. > 3 projects = 4 - 5 b. 3 projects = 3 c. 2 projects = 2 d. 1 project =1 e. No projects = 0		**10%**
4. Workman's Compensation is provided.	Letter of Good standing from Department of Labour & COIDA number can be tracked to Depart. of Labour database.	a Copy of COIDA = 5 b. Copy of COIDA pending = 1 c. No copy of COIDA = 0		**10%**
5. Record Keeping system used for	Example of system used for Record Keeping of relevant information.	a. Relevant, thorough & logical = 4 - 5 b. Relevant, thorough but scattered = 3 c. Irrelevant, missing info & scattered = 1 - 2 d. No example provided = 0		**10%**
6. CIDB Registration	Copy of company's CIDB registered membership.	. a.YES = 5 b. Pending = 1 c. NO = 0		**10%**
Threshold				70%
TOTAL				100%

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest1 in the enterprise,

employed by the state?

YES/NO

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

[1] the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterpr

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

……

……

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?
YES/NO

2.3.1 If so, furnish particulars:

…….

…….

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

3.1 I have read and I understand the contents of this disclosure;

3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;

3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium2 will not be construed as collusive bidding.

3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

3.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

3.9 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

3.10 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

[2] Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

…… ……

Signature Date

5. Preference Points

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender: - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and - the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 Preference Points applicable:

a) The applicable preference point system for this tender is the **80/20** preference point system.

1.3 Points for this tender shall be awarded for:

(a) Price; and

(b) Specific Goals.

1.4 The maximum points for this tender are allocated as follows:

	POINTS
Price	80
Specific Goals	20
Total points for price and specific goals	**100**

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 SANEDI reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the SANEDI.

2. DEFINITIONS

(a) "tender" means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;

(b) "price" means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;

(c) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

(d) "tender for income-generating contracts" means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and

(e) "the Act" means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

(f) "B-BBEE" means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;

(g) "B-BBEE status level of contributor" means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;

(h) "bid" means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;

(i) "Broad-Based Black Economic Empowerment Act" means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);

(j) "EME" means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;

(k) "functionality" means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.

(l) "proof of B-BBEE status level of contributor" means:

- B-BBEE Status level certificate issued by an authorized body or person;
- A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
- Any other requirement prescribed in terms of the B-BBEE Act;
- "QSE" means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 **or** **90/10**

$$Ps = 80\left(1 + \frac{Pt - P\,max}{P\,max}\right) \quad \text{or} \quad Ps = 90\left(1 + \frac{Pt - P\,max}{Pmax}\right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

(a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or

(b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system, then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system)			Number of points claimed (80/20 system) (To be completed by the tenderer)
	Total points possible	**Indicator**	**Points allocated**	
B-BBEE Status level of Contributor	10	Level 1	10	
		Level 2	9	
		Level 3	8	
		Level 4	5	
		Level 5	4	
		Level 6	3	
		Level 7	2	
		Level 8	1	
		Non-compliant	0	
Women	5	Women Owned 76% - 100%	100%	
		Women Owned 51% - 75%	75%	
		Women Owned 26% - 50%	50%	
		Women Owned 5% - 25%	25%	
		Women Owned less than 5% - 0%	0%	
Youth	2.5	Youth Owned 76% - 100%	100%	
		Youth Owned 51% - 75%	75%	
		Youth Owned 26% - 50%	50%	
		Youth Owned 5% - 25%	25%	
		Youth Owned less than 5% - 0%	0%	
Persons with Disability	2.5	Person with Disability 76% - 100%	100%	
		Persons with disability 51% - 75%	75%	
		Persons with disability 26% - 50%	50%	
		Persons with disability 5% - 25%	25%	
		Persons with disability less than 5% - 0%	0%	
TOTAL FOR SPECIFIC GOALS	**20**			

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3 Name of the company/firm……

4.4 Company registration number:…….

4.5 TYPE OF COMPANY/FIRM

Type of Firm	Tick the applicable box here
Partnership/Joint Venture/ Consortium	
One-person business/sole propriety	
Close corporation	
Public Company	
Personal Liability Company	
(Pty) Limited	
Non -Profit Company	
State Owned Company	

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

i) The information furnished is true and correct;

ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form.

iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;

iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –

(a) disqualify the person from the tendering process;

(b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;

(c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;

(d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and

(e) forward the matter for criminal prosecution, if deemed necessary.

.....

SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME: .....

DATE: .....

ADDRESS: .....

.....

.....

.....

6.2 Certificate of Acceptance – General Conditions of Contract

I, THE UNDERSIGNED (NAME)……

Warrants that I am duly authorised to do so on behalf of the enterprise, and confirm that the terms and conditions of contract are acceptable to the enterprise and that such contract will be acceptable to the enterprise should the contract or part thereof be awarded to the enterprise, and that such contract will be signed by the enterprise within 7 days of a request to sign the contract.

Name of Enterprise Bidding: ……

Name of Authorised Representative ……

Signature of Authorised Bidder ……

Date ……

6. Pricing Schedule

Activities as per the deliverables of the project				
NAME	**POSITION IN TEAM**	**HOURLY RATE**	**HOURS**	**COST**
Activity 1				
Activity 2				
Activity 3				

Activity 4				
Activity 5				
Activity 6				
Additional costs				
Total costs (EXCL.) VAT				
VAT				
Total Cost (INCL.) VAT				

AMOUNT IN WORDS To be carried forward to Section 8 Form of Tender **BID 3025b** …… SIGNATURE OF BIDDER	

I confirm that I am duly authorised to sign and certify that the price indicated on the schedule is our bid price submitted

NAME (PRINT) …… CAPACITY ……

SIGNATURE ……

NAME OF FIRM …… DATE ……

7. Form of Tender

1.	**<u>Conditions of Acceptance</u>** ▪ The Tenderer is required to complete this FORM of TENDER in every respect, and tenders will not be considered unless this FORM of TENDER is completed in every particular and each page is initialled by the tenderer and fully signed on this page. ▪ This Form of Tender shall be completed by the tenderer in black ink and no corrections, use of correcting fluids or any alterations will be permitted. ▪ The FORM of TENDER and price schedules shall be stated in South African Rand (ZAR) and the price indicated on the schedules shall be binding on the tenderer, and no exception shall be made for omissions, casting errors or errors of whatsoever nature. ▪ Where a tenderer is not returning a price for a line item, or costs associated with that line item are included in another line item, the tendered shall endorse that line item with the words, "No Cost" or "incorporated in Item (N0…..)" whichever being applicable.
2.	**<u>Confidentiality</u>** All information pertaining to the services acquired by **SANEDI** from the service provider or furnished to the service provider shall be treated as confidential by the service provider and shall not be used or furnished to any other person other than for the purposes of the services without the written Consent of the Accounting Officer unless such information is or later becomes public knowledge, other than by breach of the afore-going.
3.	The service provider shall ensure that all its officers, employees, agents or subcontractors treat all information relating to the services as confidential.
4.	The service provider shall ensure that proper security procedures are implemented and maintained to restrict, as far as possible, access to confidential information. The service provider shall ensure that no confidential information is copied or reproduced without prior written approval by the Accounting Officer.
5.	Failure by the service provider to comply with the provisions of this Clause shall constitute a material breach of the contract and shall constitute a ground for termination of the contract by **SANEDI,** by giving the service provider thirty days' notice.
6.	**<u>Priced Proposal</u>** The Bid is a **<u>FIXED PRICE PROPOSAL</u>** and clause 48 shall apply. Clause 49 is not applicable.

7.	FIXED PRICE PROPOSAL The price quoted in the pricing schedule and returned in the Form of Tender is returned as a FIXED PRICE PROPOSAL valid for a period of contract and is not subject to cost price escalations, foreign currency variation or additionality as agreed in the Conditions of Contract
8.	The Bidder is advised that SANEDI will remit the appointed service provider directly and shall be required to comply with all remittance requirements stipulated in the Conditions of Contract specific to this appointment.
9.	The Bidder is advised to plan and provide for all possible risks that may affect the delivery project on time and what mechanisms are in place to manage such risks.
10	We/I the undersigned, who warrants that they are duly authorised to do so on behalf of the enterprise, confirms that the contents of the conditions of acceptance pertaining to the FORM of TENDER are acceptable, and having fully understood the scope of works and conditions of bidding, herewith warrant that We/I have satisfied ourselves as to the correctness and sufficiency of the rates and prices set out in the Schedule and therefore offer the following PRICE and offer to undertake the works in accordance with the standards and specifications required.
11	The undersigned, who warrants that he / she is duly authorised to do so on behalf of the enterprise, confirms that this Form of Tender is submitted in good faith, free of corrections, alterations or encumbrances and such price is binding on the enterprise for a period of 90 days from date of tender close and may be extended by mutual agreement between the parties for a further period of 90 days thereafter.
12	We/I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) and rate(s) quoted cover all the goods and/or works specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.
13	We/I hereby undertake to supply all or any of the goods and/or works described in the attached bidding documents to SANEDI in accordance with the requirements and specifications stipulated in bid number 0823 at the price/s quoted. This offer remains binding and open for acceptance by the purchaser during the validity period indicated and calculated from the closing time of bid.
14	We/I hereby undertake to supply all or any of the goods and/or works described in the attached bidding documents in accordance with the SANEDI STANDARD CONDITIONS OF CONTRACT pertaining to the supply of goods and services. The Bidder is advised to familiarise themselves with the SANEDI STANDARD CONDITIONS OF CONTRACT pertaining to the supply of goods and services which can be viewed on the SANEDI Website at www.SANEDI.ORG.ZA
15	We/I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfilment of this contract.
16	We/I declare that we/I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.

I, THE UNDERSIGNED (NAME)……

Warrants that I am duly authorised to do so on behalf of the enterprise, and confirm that the Bid submitted has been checked and all prices shown are full and final, and inclusive of all taxes, levies,

duties and encumbrances, and shall remain valid for a period of 90 days from date of Quotation Closure as depicted in the Submission Data Section of this Bid Document

Therefore our TOTAL Tender Price in respect of the Goods and Services requested under this Call for Proposals (BID REF 3025b) as stated in South African Rand (ZAR) and upon the terms and conditions set out in the Bid Document free of exceptions, amendments or qualifications save those listed in Schedule 9 shall be:

Tender Amount R

Amount in Words …….

…….

Name of Enterprise Bidding: …….

Name of Authorised Representative …….

Signature of Authorised Bidder …….

Date …….