



**senedi**

South African National Energy  
Development Institute.

**REQUEST FOR QUOTATION  
FOR  
DSTI Energy Secretariat External Audit Services**

NAME OF BIDDER.....

POSTAL ADDRESS .....

STREET ADDRESS .....

CONTACT PERSON .....

TELEPHONE NUMBER Code ..... Number .....

CELL PHONE NUMBER Code ..... Number .....

FACSIMILE NUMBER Code .....Number .....

E-MAIL ADDRESS .....

**Signature of Bidder** ..... **Date** .....

# **DISCLAIMER:**

- SANEDI has not appointed external consultants to liaise with bidders on any matter. All queries regarding this bid must be submitted in writing to the Supply Chain Management Unit of SANEDI.
- SANEDI issues this invitation for bids in good faith; however, it reserves the right to:
  - o Appoint more than one service provider, if required.
  - o Cancel or delay the selection process at any time, without explanation.
  - o Not select any of the respondents to this bid invitation, without explanation.
  - o Exclude certain services, without explanation.
- SANEDI has zero tolerance for fraudulent or corrupt activities.
- Any attempt by SANEDI employees to solicit bribes from bidders is unlawful and must be reported immediately.
- If a bribe is paid, SANEDI will not be liable for any financial loss, as no SANEDI employee or committee Members may request payment to influence a bid outcome.
- Fraud, bribery, and corruption are unlawful, and SANEDI will disqualify any bidder found to be involved from further consideration in the tender process.
- A contract will only be valid once reduced to writing and signed by the designated person responsible for both parties. At SANEDI, this is the Chief Executive Officer or his/her duly authorized delegate.

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| <b>RFQ Number</b>                                      | <b>RFQ6225- DSTI Energy Secretariat External Audit Services</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>Date of RFQ</b>                                     | 17 February 2026                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>SANEDI Contact</b>                                  | <p>All enquiries and RFQ submissions must be directed to:</p> <p>Name: SCM Department<br/> Tel: 011 038 4300<br/> Enquiries: e-mail address: <a href="mailto:enquiries.procurement@sanedi.org.za">enquiries.procurement@sanedi.org.za</a><br/> Website address: <a href="http://www.sanedi.org.za">www.sanedi.org.za</a></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>Closing date &amp; Electronic Time - Submission</b> | <p><b>Tuesday the 24<sup>th</sup> of February 2026 at 11:00am</b></p> <p><b>E-mail submission only: <a href="mailto:quotes.procurement@sanedi.org.za">quotes.procurement@sanedi.org.za</a></b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Scope of Works</b>                                  | <p><b>1. Project Background</b></p> <p>The South African National Energy Development Institute (SANEDI) is a state-owned entity established under the National Energy Act ("the Act"), 2008 (Act 34 of 2008). The Act provides for SANEDI to direct, monitor and conduct energy research and development, promote energy research and technology innovation as well as undertake measures to promote energy efficiency throughout the economy.</p> <p>The Department of Science, Technology and Innovation (DSTI) established the Energy Secretariat at SANEDI, which created a platform that allows for both private and public sectors to participate in the following energy related research, development and innovation (RDI) Flagship Programmes supported by the DSTI:</p> <ul style="list-style-type: none"> <li>• Hydrogen South Africa (HySA);</li> <li>• Renewable Energy Hub and Spokes.</li> <li>• Coal CO2 to X; and</li> <li>• Energy Storage.</li> </ul> <p>The DSTI Energy Secretariat mandate is to ensure the effective and efficient implementation of DSTI Flagship Programmes and key initiatives. The Energy Secretariat is mandated to assist the DSTI in:</p> <ul style="list-style-type: none"> <li>• Monitoring the implementation of the Energy Science, Technology, and Innovation (STI) Plan, which is part of the Department's Decadal Plan. The Energy STI plan takes into consideration and builds on the HySA Strategy, Energy Storage RDI, Solar Energy Technology Roadmap, Coal CO2 to X RDI Roadmap, and the Hydrogen Society Roadmap (HSRM);</li> <li>• Monitoring the implementation of innovation policies relevant to the energy space through the four flagships.</li> <li>• Managing and monitoring large scale deployments in partnership with public, private sector and academia in support of the Presidential District Development Model (DDM), such as the Platinum Valley, clean energy deployments in partnership with local and district municipalities, as well as other government departments; and</li> <li>• Coordinating the training of Technical and Vocational Education and Training (TVET) graduates and University of Technology (UoT) graduates on emerging technologies (i.e., fuel cells, batteries, renewables) in partnership with the relevant entities under the Department of Higher Education and Training (DHET), such as the Energy &amp; Water Sector Education Training Authority (EWSETA).</li> </ul> |

The DSTI Energy Secretariat requires the services of an independent external auditor to perform an annual audit of financial and operational activities. The service should be from qualified and experienced service providers to conduct an external audit in accordance with Generally Recognized Accounting Practice (GRAP) standards for a period of three (3) consecutive Financial Years (FY).

The purpose of this audit is to provide independent assurance on the proper utilization, accounting, and financial management of funds transferred from DSTI to SANEDI. The audit will also cover any future transfers received from the DSTI during the specified three-year period.

The appointed service provider is expected to demonstrate extensive experience in conducting audits within the public sector environment and possess a thorough understanding of the Public Finance Management Act (PFMA), National Treasury Regulations, and other relevant financial reporting frameworks applicable to public entities.

## **2. Project Objective**

The primary objective of this external audit is to provide an independent and professional opinion on the financial statements and related transactions of the DSTI Energy Secretariat for the 3 consecutive years.

Specific objectives include:

- Assessing whether funds were utilized in accordance with approved work plans, agreements, and applicable laws.
- Reviewing the effectiveness of internal controls and risk management systems.
- Verifying compliance with PFMA, Treasury Regulations, organizational policies etc.
- Identifying weaknesses, irregular expenditure, and areas requiring improvement.
- Providing recommendations to strengthen governance and financial management.

## **3. Scope of Works**

SANEDI consists of several programmes, including the Energy Secretariat. As per the contract agreement between DSTI and SANEDI, SANEDI is managing funds on behalf of DSTI including funds earmarked for funding numerous Implementing Agencies (universities, science councils) and projects within SANEDI through the Energy Secretariat.

The service provider is expected to carry out certain agreed procedures in line with International Standard On Related Services (ISRS) 4400 as described below with respect to the statement of income and expenditure of the Energy Secretariat funds, based on the agreements concluded during the 2025/2026 FY to contracts that will be concluded during the 2027/2028 FY between SANEDI and DSTI for the period 01 April 2025 to 31 March 2028. The procedures are summarized below and may include any other relevant procedures deemed necessary.

### **Opening Balances**

1. Verify the opening balances against the audited financial statements for the prior year, as audited in terms of the existing contract
2. Obtain the prior-year audited financial statements and agree the opening balances of all funds to the corresponding balances in the financial statements for each of the subsequent three financial years under audit.

### **Financial Statements**

3. Audit the financial statements for the Energy Secretariat for the financial years:  
2025/26

2026/27  
2027/28  
in accordance with the applicable contracts.

#### **Third Fund Contract Verification**

4. Obtain the contract for the third fund concluded between SANEDI and the DSTI during the current financial year.
5. Verify that all transfers and expenditures are in line with the terms and conditions of the contract.

#### **Income**

6. Agree DSTI income per the financial report to supporting documentation, including:
  - Bank statements
  - General ledger records
  - Report any differences identified.

#### **Expenditure and Transfers**

7. Agree all other transfers and expenditures per the financial report, where applicable, to supporting documentation including:
  - Tax invoices
  - Payment stubs
  - Authorized journal entries
  - Bank statements
  - Redirection letters
  - Report any differences identified.

#### **Interest Income**

8. Recalculate the interest income due to the DSTI and verify accuracy and completeness.

#### **Audit Reporting**

9. Prepare **separate audit reports** for each fund audited for the following periods:
  - 01 April 2025 to 31 March 2026
  - 01 April 2026 to 31 March 2027
  - 01 April 2027 to 31 March 2028

#### **Deliverables**

The appointed auditor must submit the following:

1. **Audit Plan** – detailing methodology, timelines, and sampling approaches.
2. **Draft Audit Report** – for review and comment.
3. **Final Audit Report** – including an audit opinion.
4. **Management Letter** – detailing findings, compliance gaps, and recommendations.
5. **Presentation** – to DSTI/SANEDI management if required.

**Duration & Reporting Timeline**

The audit will cover the period of three (3) consecutive financial year – (2025/26 FY to 2027/2028 FY).

| Planned Audit | Financial Year                 |
|---------------|--------------------------------|
| First Audit   | 01 April 2025 to 31 March 2026 |
| Second Audit  | 01 April 2026 to 31 March 2027 |
| Third Audit   | 01 April 2027 to 31 March 2028 |

The audit can start immediately after the FY end, and the process should be completed within a month. The timeline of the audit will stay the same for the duration of the contract.

**Required Qualifications/requirements of the Auditor**

The audit firm must:

1. Have key personnel that will be assigned to the project should have valid registration or membership with the South African Institute of Chartered Accountants (SAICA)/SAIPA/ACCA/CIMA and Independent Regulatory for Board for Auditors (IRBA), with the project head being a CA (SA).
2. Have Bachelors/Honours/ master's degree in accounting or related studies
3. Must have minimum of 5 years' demonstrable experience in auditing public-sector entities or donor-funded projects/similar assignments and project audit.
4. Be familiar with PFMA, Treasury Regulations etc.
5. Knowledge of the public sector requirements and legislative structures/frameworks.
6. Demonstrate independence (no conflict of interest).
7. Current detailed CVs of key personnel (minimum 3 personnel) that will be assigned to the project, including defined roles and responsibilities. Details of expertise and experience related to understanding the functions and operations of public entities and exposure to GRAP application, involvement in audits. The CVs should be supported with proof of qualifications and certificates.

N.B. Failure to provide the above requirements, the auditor will be disqualified.

**Roles & Responsibilities**

Auditor :

- Conduct the audit independently and objectively.
- Maintain confidentiality of information and adhere to professional ethics.
- Communicate queries promptly.
- Adhere to agreed timelines.

DSTI – Energy Secretariat / SANEDI:

- Provide all required documentation, systems access, and workspace.
- Prepare financial statements and schedules.
- Respond to audit queries in a timely manner and facilitate meetings.

**Budget & Payment Terms**

The auditor must submit a detailed quotation outlining professional fees and other costs, including VAT for the period of 3 years. Payment will be made in tranche payments, once after every finalized audit (3 payments, 1 per year).

**Confidentiality and Ethical Requirements**

The auditor shall:

8. Treat all information as confidential.
9. Disclose any potential conflict of interest.
10. Adhere to professional ethics and conduct requirements.

#### 4. Evaluation Criteria

| Technical Criteria                                                                                                                                                                                                                                                                                                         | Evaluation Criteria                                                                                                | Score Range 0-10 | Weight |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------|------------------|--------|
| 1. Company Experience: A company profile with the mission and values of the organization, proven track record and detailed similar experience in auditing public-sector entities or donor-funded projects/similar assignments and project audit.                                                                           | More than 5 years' detailed experience in providing the required services.                                         | 8-10             | 10     |
|                                                                                                                                                                                                                                                                                                                            | 4 years' detailed experience in providing the required services.                                                   | 5-7              |        |
|                                                                                                                                                                                                                                                                                                                            | Less than 4 years with detailed experience in providing the required services.                                     | 0-4              |        |
| 2. Methodology and Project plan: A Proposal should cover the defined scope, methodology, and total price including VAT.                                                                                                                                                                                                    | Excellent defined scope, methodology and project plan                                                              | 8-10             | 30     |
|                                                                                                                                                                                                                                                                                                                            | Good defined scope, methodology and project plan                                                                   | 5-7              |        |
|                                                                                                                                                                                                                                                                                                                            | Poor defined scope, methodology and project plan                                                                   | 0-4              |        |
| 3. Reference letters: Minimum of 5 reference letters from different companies/organizations (on company letterhead) confirming the successful implementation of similar projects, signed by the manager.                                                                                                                   | More than 5 reference letters confirming the successful implementation of similar projects, signed by the manager. | 8-10             | 25     |
|                                                                                                                                                                                                                                                                                                                            | 4 to 5 reference letters confirming the successful implementation of similar projects signed by the manager.       | 5-7              |        |
|                                                                                                                                                                                                                                                                                                                            | 1 to 2 reference letters confirming the successful implementation of similar projects, signed by the manager.      | 0-4              |        |
| 4. Qualifications & certificates: Bachelors/Honours/master's degree: Accounting or related studies and valid registration or membership with the South African Institute of Chartered Accountants (SAICA)/SAIPA/ACCA/CIMA and Independent Regulatory for Board for Auditors (IRBA), with the project head being a CA (SA). | Valid registration/ membership and master's degree: Accounting or related studies                                  | 8-10             | 25     |
|                                                                                                                                                                                                                                                                                                                            | Valid registration/ membership and Honours's degree: Accounting or related studies                                 | 5-7              |        |
|                                                                                                                                                                                                                                                                                                                            | Valid registration/ membership and Bachelor's degree: Accounting or related studies                                | 0-4              |        |

|                                                           |                                                                                                                                                                                                                                                                                                                                                             |
|-----------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                           |                                                                                                                                                                                                                                                                                                                                                             |
| <b>Terms and Conditions</b>                               | <p>The RFQ shall be subjected to the SANEDI procurement terms and conditions which can be found on <a href="http://www.sanedi.org.za">www.sanedi.org.za</a>.</p> <p>New suppliers are requested to apply for registration as suppliers on the database as no RFQs will be considered without suppliers first being registered on the supplier database.</p> |
| <b>Quoted Price excluding Disbursements VAT inclusive</b> | (Attach a formal quotation on company official letterhead to this RFQ) R                                                                                                                                                                                                                                                                                    |
| <b>Discounted amounts Disbursements VAT inclusive</b>     | R                                                                                                                                                                                                                                                                                                                                                           |
| <b>Total Amount VAT inclusive</b>                         | R                                                                                                                                                                                                                                                                                                                                                           |
| <b>Other Requirements</b>                                 | <p>The supplier must submit the following returnable schedules:</p> <ol style="list-style-type: none"> <li>1. Pricing schedule</li> <li>2. Attach SBD 4 and SBD 6.1</li> <li>3. Certified BBBEE certificate</li> </ol> <p>Forms are available on <a href="http://www.sanedi.org.za">www.sanedi.org.za</a></p>                                               |

## SBD 4: Bidder's Declaration of Interest

### BIDDER'S DISCLOSURE

#### 1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

#### 2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise, employed by the state?

**YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

| Full Name | Identity Number | Name of State institution |
|-----------|-----------------|---------------------------|
|           |                 |                           |
|           |                 |                           |
|           |                 |                           |
|           |                 |                           |

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<sup>1</sup> the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

|  |  |  |
|--|--|--|
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....

.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....

.....

### 3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

3.1 I have read and I understand the contents of this disclosure.

3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect.

3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.

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<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose

3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....

Signature

Date

.....

Position

Name of Bidder

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of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

## 1. Preference Points

### PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

**NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022**

#### 1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender: - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and - the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 Preference Points applicable:

a) The applicable preference point system for this tender is the **80/20** preference point system.

1.3 Points for this tender shall be awarded for:

(a) Price; and

(b) Specific Goals.

1.4 The maximum points for this tender are allocated as follows:

|                                                  | POINTS     |
|--------------------------------------------------|------------|
| Price                                            | 80         |
| Specific Goals                                   | 20         |
| <b>Total points for price and specific goals</b> | <b>100</b> |

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 SANEDI reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the SANEDI.

## 2. DEFINITIONS

- (a) “tender” means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) “price” means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) “rand value” means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) “tender for income-generating contracts” means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) “the Act” means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).
- (f) “B-BBEE” means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (g) “B-BBEE status level of contributor” means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (h) “bid” means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (i) “Broad-Based Black Economic Empowerment Act” means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (j) “EME” means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (k) “functionality” means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (l) “proof of B-BBEE status level of contributor” means:
  - B-BBEE Status level certificate issued by an authorized body or person;
  - A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
  - Any other requirement prescribed in terms of the B-BBEE Act;

- “QSE” means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;

### 3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

#### 3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc}
 \text{80/20} & \text{or} & \text{90/10} \\
 P_s = 80 \left( 1 + \frac{P_t - P_{max}}{P_{max}} \right) & \text{or} & P_s = 90 \left( 1 + \frac{P_t - P_{max}}{P_{max}} \right)
 \end{array}$$

Where

$P_s$  = Points scored for price of tender under consideration

$P_t$  = Price of tender under consideration

$P_{min}$  = Price of lowest acceptable tender

#### 4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

(a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or

(b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system, then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

**Note to tenderers: The tenderer must indicate how they claim points for each preference point system.**

| The specific goals allocated points in terms of this tender | Number of points allocated (80/20 system) |                                   |                  | Number of points claimed (80/20 system)<br>(To be completed by the tenderer) |
|-------------------------------------------------------------|-------------------------------------------|-----------------------------------|------------------|------------------------------------------------------------------------------|
|                                                             | Total points possible                     | Indicator                         | Points allocated |                                                                              |
| B-BBEE Status level of Contributor                          | 10                                        | Level 1                           | 10               |                                                                              |
|                                                             |                                           | Level 2                           | 9                |                                                                              |
|                                                             |                                           | Level 3                           | 8                |                                                                              |
|                                                             |                                           | Level 4                           | 5                |                                                                              |
|                                                             |                                           | Level 5                           | 4                |                                                                              |
|                                                             |                                           | Level 6                           | 3                |                                                                              |
|                                                             |                                           | Level 7                           | 2                |                                                                              |
|                                                             |                                           | Level 8                           | 1                |                                                                              |
|                                                             |                                           | Non-compliant                     | 0                |                                                                              |
| Women                                                       | 5                                         | Women Owned 76% - 100%            | 100%             |                                                                              |
|                                                             |                                           | Women Owned 51% - 75%             | 75%              |                                                                              |
|                                                             |                                           | Women Owned 26% - 50%             | 50%              |                                                                              |
|                                                             |                                           | Women Owned 5% - 25%              | 25%              |                                                                              |
|                                                             |                                           | Women Owned less than 5% - 0%     | 0%               |                                                                              |
| Youth                                                       | 2.5                                       | Youth Owned 76% - 100%            | 100%             |                                                                              |
|                                                             |                                           | Youth Owned 51% - 75%             | 75%              |                                                                              |
|                                                             |                                           | Youth Owned 26% - 50%             | 50%              |                                                                              |
|                                                             |                                           | Youth Owned 5% - 25%              | 25%              |                                                                              |
|                                                             |                                           | Youth Owned less than 5% - 0%     | 0%               |                                                                              |
| Persons with Disability                                     | 2.5                                       | Person with Disability 76% - 100% | 100%             |                                                                              |
|                                                             |                                           | Persons with disability 51% - 75% | 75%              |                                                                              |
|                                                             |                                           | Persons with disability 26% - 50% | 50%              |                                                                              |
|                                                             |                                           | Persons with disability 5% - 25%  | 25%              |                                                                              |

|                                     |           |                                              |    |  |
|-------------------------------------|-----------|----------------------------------------------|----|--|
|                                     |           | Persons with disability less than<br>5% - 0% | 0% |  |
| <b>TOTAL FOR SPECIFIC<br/>GOALS</b> | <b>20</b> |                                              |    |  |

#### **DECLARATION WITH REGARD TO COMPANY/FIRM**

4.3 Name of the company/firm.....

4.4 Company registration number:.....

#### **4.5 TYPE OF COMPANY/FIRM**

| <b>Type of Firm</b>                   | <b>Tick the<br/>applicable box<br/>here</b> |
|---------------------------------------|---------------------------------------------|
| Partnership/Joint Venture/ Consortium |                                             |
| One-person business/sole propriety    |                                             |
| Close corporation                     |                                             |
| Public Company                        |                                             |
| Personal Liability Company            |                                             |
| (Pty) Limited                         |                                             |
| Non -Profit Company                   |                                             |
| State Owned Company                   |                                             |

4.6. I, the undersigned, who is duly authorized to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –

- (a) disqualify the person from the tendering process;
- (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
- (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favorable arrangements due to such cancellation;
- (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution, if deemed necessary.

|                                    |       |
|------------------------------------|-------|
| .....                              |       |
| <b>SIGNATURE(S) OF TENDERER(S)</b> |       |
| <b>SURNAME AND NAME:</b>           | ..... |
| <b>DATE:</b>                       | ..... |
| <b>ADDRESS:</b>                    | ..... |
|                                    | ..... |
|                                    | ..... |
|                                    | ..... |